

Cal Poly Humboldt.

LEADERSHIP STUDIES

Admissions Timeline and Frequently Asked Questions

Fall Admission Date	Spring Admission Date	Action and Student Checklist
Application Window: October 1-June 1	Application Window: August 1-December 1	<input type="checkbox"/> Apply for admission at www.calstate.edu/apply
While applying or Immediately after applying	While applying or Immediately after applying	<input type="checkbox"/> Submit official transcripts from all schools attended, including any “in progress” coursework. For “in progress” courses, two rounds of transcripts will be required; one demonstrating your progress so far, and one for final grades of your last semester.
Approximately 2 weeks after application submission	Approximately 2 weeks after application submission	<input type="checkbox"/> Receive email from Cal Poly Humboldt. If you don’t receive it, check your spam folder. <input type="checkbox"/> Follow steps in email to set up your "myHumboldt" student portal and access your Applicant Status Page .
After applying	After applying	<input type="checkbox"/> File for Financial Aid with FAFSA at fafsa.org . Financial Aid awards are for academic year; fall-spring
Fall admission decisions typically take 4-6 weeks, and begin going out after January 1	Spring admission decisions typically take 4-6 weeks, and begin going out after September 1	<input type="checkbox"/> Continue to check your Applicant Status Page for any updates such as “Application Under Review” or an admission decision.

Fall Admission Date	Spring Admission Date	Action and Student Checklist (Continued)
If Admitted	If Admitted	<input type="checkbox"/> You will see a New Applicant Status Update, highlighted in yellow, to show You're Admitted! <input type="checkbox"/> Accept or Decline Admission – IMPORTANT STEP. You must do this to move forward in the enrollment process.
If denied, you have 15 days to submit an appeal	If denied, you have 15 days to submit an appeal	<input type="checkbox"/> Admission decision appeal can be accessed through myHumboldt. You will likely need to work closely with the Leadership Studies Dept to be admitted.
Beginning January 1	Beginning September 1	<input type="checkbox"/> Accept Admission , and confirm that Humboldt has received all <u>official transcripts</u> . This will move you forward in the enrollment process and generate a Degree Audit Report (DARS) for you to view.
Beginning May 1	Beginning December 1	<input type="checkbox"/> Participate in Leadership Online Orientation Program (LOOP) and Registration tutorial. This is how you will learn to register for courses and see how your courses transfer in. You will also be introduced to your academic advisor.
Beginning May 1	Beginning December 1	<input type="checkbox"/> Connect with academic advisor and plan your intended schedule for the next 3 semesters in DARS Planner <input type="checkbox"/> Review New Student Packet
Beginning May 1	Beginning December 1	<input type="checkbox"/> Academic Advisor will release holds on your account. Register for courses after June 1 (for fall) and after Dec 1 (for spring)
July 15 (for spring courses) and Sept 15 (for summer courses)	Jan 15 (for fall courses)	<input type="checkbox"/> Submit final transcripts after grades have posted for any "in progress" courses
3rd week of August	3rd week of January	<input type="checkbox"/> First Day of the Semester! <input type="checkbox"/> Review academic calendar

After you Apply...Frequently Asked Questions

Question	Answer
How do I know if my courses will transfer?	If you have questions about which courses will transfer prior to application, you may use www.assist.org or connect with the Leadership Studies advisor for an informal transfer credit evaluation. Once you have submitted an application and official transcripts, and an official transcript evaluation has taken place, you will have access to DARS (Degree Audit Report). This will show how your courses were accepted and what they counted toward at the CSU.
I ordered my transcript, but why is it still listed in my “To Do” list?	If you recently ordered your transcript, it is possible it is still being processed. It can take approximately 2-3 weeks to process, though sometimes sooner. If it has been longer, contact your previous institution to determine if it was in fact sent. If you have proof that the transcript was sent, you can email apply@humboldt.edu with your transcript receipt or confirmation number to ensure Cal Poly Humboldt has received it.
Why was my application canceled or denied?	If you were not denied for lack of qualifications, then it is likely that you did not finish submitting all the documents necessary for admission, such as all transcripts. Visit your to do list in myHumboldt to determine what is missing. Contact the Office of Admissions ASAP.
How do I access an academic advisor?	Please email leadership@humboldt.edu with any questions.
When are tuition and fees due?	<ul style="list-style-type: none"> ● Fall Semester: August 18 ● Spring Semester: January 18 ● Submit course fee payment with Student Financial Services. This can be accessed in myHumboldt under Financial Matters. You can also accept financial aid offers here. We do offer flexible payment arrangements.
Is it possible to defer admission?	There is no penalty for electing to not enter Cal Poly Humboldt once admitted. However, admission can not be deferred. If you choose to enter Cal Poly Humboldt in a different term, you will need to submit a new application. If you have submitted any documents (such as transcripts) within the last 5 years, they will remain in your account and will not need to be resubmitted.
What if I am a returning student to Humboldt—do I still need to send transcripts?	If you attended any school during your absence from Humboldt you will need to include this information, and request an official transcript from that institution to be sent to Cal Poly Humboldt.
If I was disqualified from Humboldt or another institution, can I still apply to Leadership Studies?	<p>Yes, you can apply for reinstatement to Leadership Studies if you were disqualified from Humboldt. Our academic advisor will assist you with this process.</p> <p>If you were disqualified from another institution, please email leadership@humboldt.edu with your specific questions. We can likely admit you to Leadership Studies as long as you are in good standing at the most recent institution attended and if you have a 2.0 overall GPA (average GPA from all institutions attended).</p>