

CAL POLY HUMBOLDT LEADERSHIP STUDIES

Admissions Timeline and Frequently Asked Questions

| Fall Admission Date | Spring Admission Date | Action and Student Checklist |
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| Application Window: October 1-August 1 | Application Window: August 1-January 1 | <input type="checkbox"/> Apply for admission at www.calstate.edu/apply |
| Special Note: If you are applying later in the cycle between June 1-August 1 , all transcripts must be <u>received by August 1</u> for your application to be considered. | Special Note: If you are applying later in the cycle between December 1-January 1 , all transcripts must be <u>received by January 1</u> for your application to be considered. | <input type="checkbox"/> To submit transcripts: https://admissions.humboldt.edu/apply/eligibility/transcripts |
| Immediately after applying | Immediately after applying | <input type="checkbox"/> Submit official transcripts from all schools attended, including any “in progress” coursework. For “in progress” courses, two rounds of transcripts will be required; one demonstrating your progress so far, and one for final grades of your last semester. |
| Approximately 2 weeks after application submission | Approximately 2 weeks after application submission | <input type="checkbox"/> Receive welcome email from Cal Poly Humboldt. Check the email account (including spam) included in your application submission. <input type="checkbox"/> Follow steps in email to set up your "myHumboldt" student portal and access all necessary links to continue in enrollment process. |
| After applying | After applying | <input type="checkbox"/> File for Financial Aid with FAFSA at fafsa.org . Financial Aid awards are for academic year; fall-spring |
| Fall admission decisions begin going out after January 1 | Spring admission decisions begin going out after September 1 | <input type="checkbox"/> Look for Admission decision email from Leadership Studies |

| Fall Admission Date | Spring Admission Date | Action and Student Checklist (Continued) |
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| 4-6 weeks after transcripts arrive and application is "complete" | 4-6 weeks after transcripts arrive and application is "complete" | <input type="checkbox"/> You're Admitted! Admission decision email will be sent within 4-6 weeks of receiving all transcripts. |
| If denied, 15 days after receiving denial | If denied, 15 days after receiving denial | <input type="checkbox"/> Admission decision appeal letters are due 15 days after receiving an admission denial. This can be accessed through myHumboldt |
| Beginning January 1 | Beginning September 1 | <input type="checkbox"/> Accept Admission in MyHumboldt Portal. This will move you forward in the enrollment process and generate a Degree Audit Report (DARS) for you to view |
| Beginning May 1 | Beginning December 1 | <input type="checkbox"/> Participate in Leadership Online Orientation and Registration tutorial. This is how you will learn to register for courses and see how your courses transfer in. You will also be introduced to your academic advisor |
| Beginning May 1 | Beginning December 1 | <input type="checkbox"/> Connect with academic advisor and plan your intended schedule for the next 3 semesters in DARS Planner <input type="checkbox"/> Review New Student Packet |
| Beginning June 1 | Beginning December 1 | <input type="checkbox"/> Academic Advisor will release holds on your account. Register for courses. |
| August 1 | January 15 | <input type="checkbox"/> Submit final transcripts after grades have posted for any "in progress" courses |
| August 18 | January 18 | <input type="checkbox"/> Submit course fee payment with Student Financial Services. This can be accessed in myHumboldt under Financial Matters. You can also accept financial aid offers here. |
| 3rd week of August | 3rd week of January | <input type="checkbox"/> First Day of the Semester! <input type="checkbox"/> Review academic calendar: https://registrar.humboldt.edu/academic-deadlines |

After you Apply...Frequently Asked Questions

| Question | Answer |
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| How do I know if my courses will transfer? | Once you have submitted an application and official transcripts, and an evaluation has taken place, you will have access to DARS (Degree Audit Report). This will show how your courses were accepted and what they counted toward. If you have questions about which courses will transfer prior to application, you may use www.assist.org or www.transferology.com or connect with the Leadership Studies advisor. |
| I ordered my transcript, but why is it still listed in my "To Do" list? | If you recently ordered your transcript, it is possible it is still being processed. It can take approximately 2-3 weeks to process, though sometimes sooner. If it has been longer, contact your previous institution to determine if it was in fact sent. If you have proof that the transcript was sent, you can email apply@humboldt.edu with your transcript receipt to ensure Humboldt has received it. |
| I can see in myHumboldt that I've been admitted, but why can't I accept admission? | The application system is set so that it can autoadmit based on self-reported information. However, this admit is dependent on confirmation of the information. Once this information has been confirmed with official transcript and evaluated, an admission decision will be issued and the "accept admission" button will appear in your myHumboldt account. |
| Why was my application canceled or denied? | If you were not denied for lack of qualifications, then it is likely that you did not finish submitting all the documents necessary for admission, such as all transcripts. Visit your to do list in myHumboldt to determine what is missing. Contact the Office of Admissions ASAP. |
| How do I access an academic advisor? | Please email leadership@humboldt.edu with any questions. |
| Is it possible to defer admission? | There is no penalty for electing to not enter Cal Poly Humboldt once admitted. However, admission can not be deferred. If you choose to enter Cal Poly Humboldt in a different term, you will need to submit a new application. If you have submitted any documents (such as transcripts) within the last 5 years, they will remain in your account and will not need to be resubmitted. |
| What if I am a returning student to Humboldt—do I still need to send transcripts? | If you attended any school during your absence from Humboldt you will need to include this information, and request an official transcript from that institution to be sent to Cal Poly Humboldt. |
| If I was disqualified from Humboldt or another institution, can I still apply to Leadership Studies? | Yes, you can apply for reinstatement to Leadership Studies if you were disqualified from Humboldt. Our academic advisor will assist you with this process. If you were disqualified from another institution, please email leadership@humboldt.edu with your specific questions. We can likely admit you to Leadership Studies as long as you are in good standing at the most recent institution attended and if you have a 2.0 overall GPA (average GPA from all institutions attended). |