

Humboldt State University College of eLearning & Extended Education
**APPLICATION FOR CERTIFICATE OF COMPLETION:
New Designs for Fundraising**

Date _____

Student Name: _____ HSU ID# _____

Name on Certificate (if different than above) _____

Mailing Address _____

City _____ State _____ Zip _____

Daytime Phone (_____) _____

E-mail _____

Required Courses for Certificate

Please indicate the term (Fall, Spring, Summer) and year each course was completed:

1. Foundations of Fundraising term / year: _____

2. Tools for Annual Giving term / year: _____

3. Tools for Big Gifts term / year: _____

4. The People term / year: _____

To Submit this Application

After you have completed this form, **save it to your computer** by pressing Ctrl/S (Windows) or command/S (Apple).

To e-mail this form, **attach the saved document to an e-mail to Sheila Rocker Heppe:**

E-mail to: sheila.rocker.heppe@humboldt.edu

Or print and mail to: College of eLearning & Extended Education
Humboldt State University, 1 Harpst St., Arcata, CA 95521-8299

Please allow up to four weeks for processing your request.

FOR OFFICE USE: Reviewed holds on student record _____ Verified enrollments/satisfactory completion _____

Date certificate routed to authorized party for signature _____

Date Certificate Issued _____ Certifying Official _____ Date Mailed _____