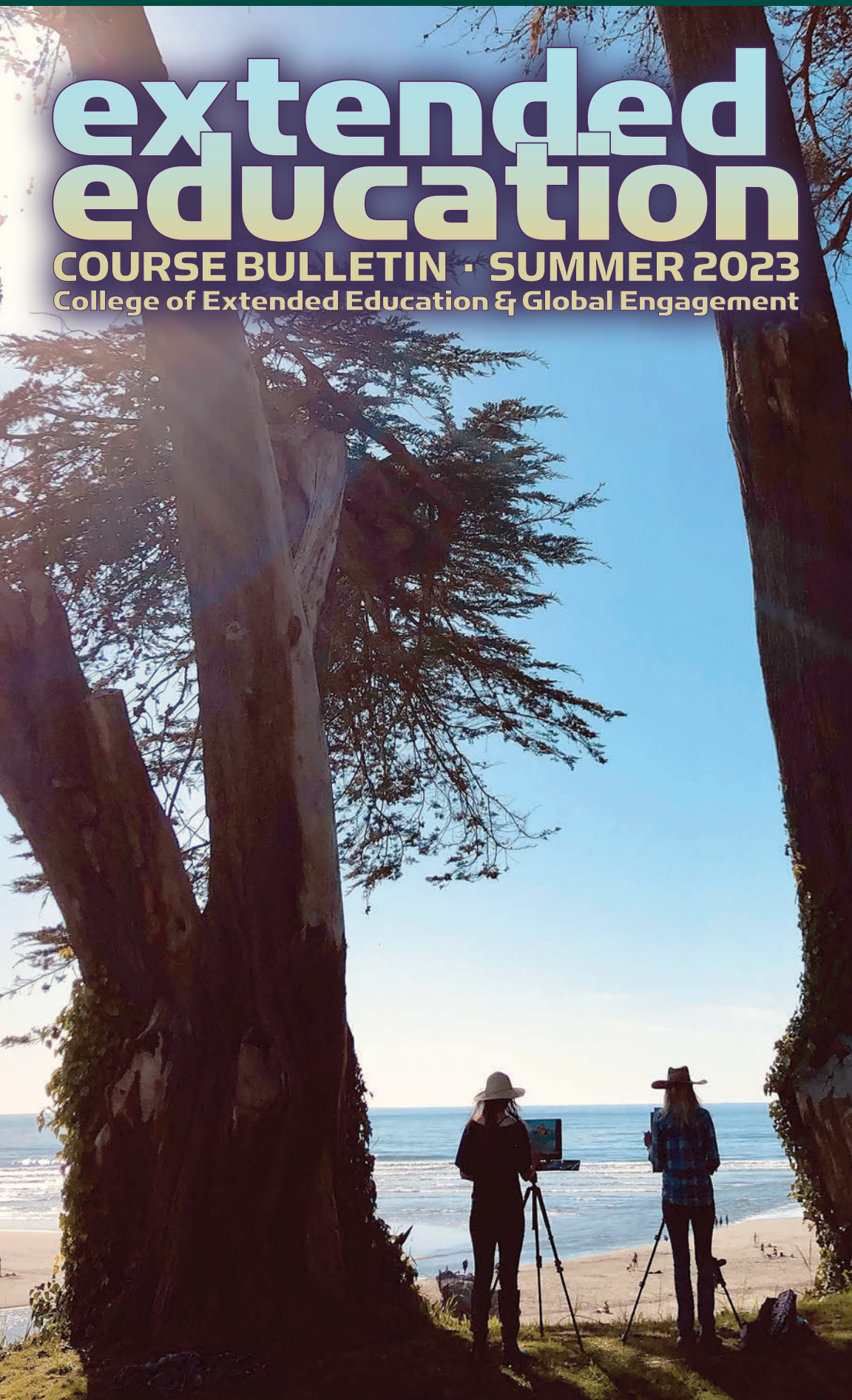


Cal Poly  
**Humboldt.**

# extended education

**COURSE BULLETIN • SUMMER 2023**

**College of Extended Education & Global Engagement**



## COLLEGE OF Extended Education & Global Engagement

### Let your life take shape

Explore opportunities to grow,  
learn and develop new skills.

The College of Extended Education  
and Global Engagement (CEEGE)  
at Cal Poly Humboldt offers  
numerous ways to create, develop,  
make connections, and build  
community through learning.

Whether you want to enhance your  
current skills, broaden your expertise,  
or plan for a new career, we have  
programs designed just for you.

Our purpose is to help students  
achieve academic, personal,  
and professional goals.

**Web:** [humboldt.edu/extended](http://humboldt.edu/extended)  
[facebook.com/calpolyhumboldtextended](https://facebook.com/calpolyhumboldtextended)

**Location:** Cal Poly Humboldt  
Student & Business Services  
Building, Suite 211  
1 Harpst St.  
Arcata, CA 95521-8299

**Hours:** Monday-Friday, 9 a.m.-4 p.m.

**Phone:** (707) 826-3731

**E-mail:** [extended@humboldt.edu](mailto:extended@humboldt.edu)

#### CEEGE Staff:

##### Extended Education

Interim Dean.....	Cyril Oberlander
Director of Extended Education & OLLI....	Sheila Rocker Heppe
Registrar.....	Deserie Donae
Assistant Registrar.....	Summer Turner
Extension Coordinator.....	Sei Hee Hwang
OLLI Coordinator.....	Kim Laney
Student Support Coordinator.....	Betsy Rogers
Graphic/Web Designer.....	Grace Kerr
Communications Specialist.....	Whitney Vickers
Administrative Assistant & Functional Lead.....	Elizabeth Lujan
Grants & Contracts Specialist.....	Alexandra Gonzalez
Registration & Administrative Support.....	Erin Scofield
Student Assistants.....	Natalie Acuña, Rosemary Kelly, Danika McGeever, Judy McIntyre, Eli Moloney, Marina Birruete Sanchez

##### International Programs

Coordinator of International Admission & Immigration.....	Megan Mefford
Coordinator of Faculty Immigration.....	Leslie Anderson

*We acknowledge that the land on which we offer  
educational opportunities is the traditional territory of  
the Wiyot peoples, who are the caretakers of this land  
in the past, present, and into the future. Please consider  
contributing to the Wiyot Tribe at [honortax.org](http://honortax.org)  
and/or to the Cal Poly Humboldt Native American  
Food Sovereignty Lab at [hsu.link/foodsovereigntylab](http://hsu.link/foodsovereigntylab).*

*Disability accommodation may be available.  
Contact the College of Extended Education  
& Global Engagement: (707) 826-3731.*

Front cover: Courtesy of Erica Brooks.  
See her Landscape Painting class on page 22.  
Back cover: Courtesy of Erica Brooks.  
Her Still Life Painting classes are on page 19.  
This page: Courtesy of Annakatrín Burnham.  
See her Figure Ceramics class on page 22.  
Opposite page: Courtesy of Erica Brooks.





# Learning for everyone.



As an extension of Cal Poly Humboldt, the **College of Extended Education & Global Engagement (CEEGE)** serves to expand the reach of the university’s rich educational resources to a wide population of learners who may not otherwise have access to traditional academic offerings.

CEEGE strives to be Cal Poly Humboldt’s hub of innovation and a catalyst for expanding access to personal and professional development. In collaboration with campus, community, business, and government partners, CEEGE designs and delivers dynamic and responsive educational programs to best meet the academic, professional, creative, and lifelong learning goals of our diverse student communities.

## Meet alumni, students and faculty

Cole Challender, Ryan Doerr, & Betsy Rogers, Leadership Studies. . . . .	3
Dr. John Omboro & Nora Wynne, Certificate in Faculty Preparation . . . . .	3
Steve Engle & Melissa Reed, Equine Assisted Therapy & Services . . . . .	7
Mia Wapner & Sharla Stockton, Geospatial Certificate . . . . .	9

**Detailed course descriptions, instructor biographies, and registration online:**  
**[humboldt.edu/extended](http://humboldt.edu/extended)**

# Leadership Studies

## ONLINE BACHELOR'S DEGREE COMPLETION PROGRAM

- **100% online, cohort model**
- **Career-relevant coursework**
- **Personalized support from faculty**
- **Fully accredited**
- **\$299/unit**

### ***Finish your bachelor's degree **ONLINE.*****

Enter as an upper division transfer student and complete your Cal Poly Humboldt Bachelor's degree in Interdisciplinary Studies with a concentration in Leadership Studies.

### ***See immediate results on the job!***

All major course assignments are designed to support your current and professional goals.

### ***Apply today!***

Gain foundational leadership skills in planning, critical thinking, sustainability, and organizational transformation that are transferable and relevant across industries.

**NEW COHORTS BEGIN  
EVERY FALL AND SPRING.**

LEARN MORE: **[humboldt.edu/leadership](https://humboldt.edu/leadership)**



## Cole Challenger, Graduate

Cole Challenger began the Leadership Studies degree completion program to become a better communicator, relationship-builder, motivator, and influencer within her organization.

By gaining exposure to leadership concepts and styles, she was able to gain insight into the complexities that must be evaluated in order to lead others.

Her perspective on the subject of leadership was completely transformed throughout the Leadership Studies program.

After graduation from the program in 2019, she was inspired to continue her education in leadership.

Cole is a student at Pepperdine University's Graziadio Business School.

She is currently executive account director of global strategic accounts at Magnit Global.



## Ryland A. Doerr, Graduate

Ryland found Cal Poly Humboldt's Leadership Studies program after switching majors for the fifth time. He had already completed over 100 college credits.

The personalized emphasis in the Leadership Studies program allowed him to apply the coursework to his career in the Air Force. After completion of the program, Ryland was at the top of his class in Airman Leadership School, and selected to E-6.

Ryland's leadership style is built on three tenets: "Respect everyone," "accountability always," and "passion."

"I am living a modern American dream," he says.

"Humboldt's Leadership Studies program was an indispensable step in that. Having a Bachelor's degree opened doors, and the coursework made sure I was prepared to walk through them.

"As a recent law school graduate at a mid-size law firm, I am asked to do new things every day and expected to learn new skills quickly. Having the humility to know that I always have room for improvement, but the confidence to know that I will improve, brings out the best in me."



## Betsy Rogers, Advisor

Betsy Rogers brings a wealth of knowledge and experience to Cal Poly Humboldt certificate programs and the Leadership Studies degree completion program.

She earned a B.A. in nature and culture, and an M.A. in education, both from the University of California, Davis.

Betsy is passionate about working with adult learners and transfer students to help them successfully navigate systems and reach their personal, professional and academic goals. Her master's research on identity development in young leaders helps her cater her work to unique individuals by learning their stories, and helping them envision and pursue the next stage of their lives.

Betsy has worked in student services in the UC and CSU systems since 2002, most recently as

an academic advisor at Humboldt since 2016. Before that, she managed the "Learning by Leading Program™," a large-scale environmental internship program and taught for the Leadership Academic Theme Program, both at UC Davis.

When not enjoying work, Betsy is playing in Humboldt's spectacular wild places with her family and yellow lab, Otter. She also loves gardening, raising chickens, attending community events, traveling, yoga, reading, and journaling.

*See more spotlights on students, faculty, and staff on the Leadership Studies website: [humboldt.edu/leadership](http://humboldt.edu/leadership)*



# Online Certificate in Faculty Preparation

## TEACHING IN HIGHER EDUCATION

- **Four 8-week courses, 3 units each**
- **100% online**
- **Earn a certificate in 9 months**

- **Time commitment: 10 hours/week**
- **\$220/unit**
- **New cohort begins each fall**

### ***Foundations of Teaching in Higher Education***

**With Danielle Witten, MA**

Delve into university teaching practice based on educational philosophy and theory, including teaching styles, instructional models, and use of technology.

EDUC x507, 3 units, 8 weeks: **Aug.-Oct. 2023**

### ***Student Centered Design***

**With Shannon Morago, Ed.D.**

Explore student centered instructional design and develop structure and strategies necessary to ensure significant learning outcomes for all students.

EDUC x508, 3 units, 8 weeks: **Oct.-Dec. 2023**

### ***Instructional Planning & Pedagogical Practice***

**With Nora Wynne, MA**

Deepen your understanding of concepts, principles, and skills employed to create significant, learner-centered experiences in higher education classrooms.

EDUC x509, 3 units, 8 weeks: **Jan.-March 2024**

### ***Teaching Practicum & Reflective Observation***

**With Shannon Morago, Ed.D.**

Observe and analyze classroom instruction, apply teaching and learning strategies to plan and teach a lesson, evaluate, and improve your teaching.

EDUC x580, 3 units, 8 weeks: **March-May 2024**

LEARN MORE: **[humboldt.edu/facultyprep](https://humboldt.edu/facultyprep)**



## Dr. John Omburo, Graduate

Twenty years ago, Dr. John Omburo moved with his family to the United States. He worked in automotive repairs and insurance appraisals before he decided to continue his education.

He attended community college with his children, and earned an AA in collision repairs, an AA in business administration, and a certificate.

He then earned a scholarship to receive his bachelor's degree from the University of Texas, and began instructing at a local community college. John's thirst for education continued as he earned a master's degree, and then a Ph.D. in business education.

He plans a career as a full-time college lecturer after he completes the Certificate in Faculty Preparation.

John has managed to change his life and the lives of his children through education. He will be happy to assist struggling children, especially students from minority communities.

"Through what our magnificent professors have covered with us, I can confidently say that I am a teacher because I now know the roles of a teacher – what to do, how to do it, and what not to do."



## Nora Wynne, Faculty

The Online Certificate in Faculty Preparation welcomes a new faculty member this fall: Nora Wynne.

Nora has been teaching in middle and high schools in rural northern California since 1999. She has most recently taught Spanish and served as an Instructional Coach for the McKinleyville Union School District. She also served as the Immersion Coordinator for the Spanish Immersion program at MUSD.

Nora has been an instructor in the Teacher Preparation program at the Cal Poly Humboldt Secondary Education program since 2005, with a focus on culturally responsive pedagogy and multicultural education. She teaches Classroom Management and Multicultural Issues in Education. She also teaches in the Department of Critical Race, Gender, Sexuality Studies.

Prior to earning her teaching credential in 1999, she served as a Peace Corps Volunteer in rural eastern Guatemala, working with farmers and teaching

environmental education. She has an M.A. in education and a B.S. in environmental biology.

She was the 2020 Humboldt County Teacher of the Year and 2021

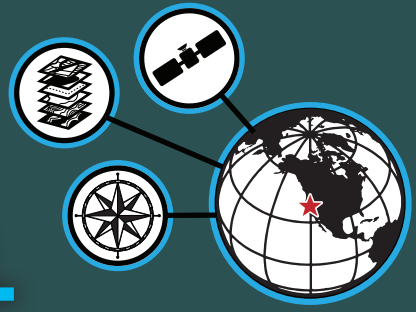
California Teacher of the Year. She is currently working as a learning specialist at the Humboldt County Office of Education.

She loves to spend time with her family, at the beach, in the mountains, or traveling. She can make a pretty good peach pie and runs the occasional middle distance race.



*See more spotlights on students, faculty, and staff on the Certificate in Faculty Preparation website at [humboldt.edu/facultyprep](http://humboldt.edu/facultyprep)*

Explore foundational concepts in GIS,  
remote sensing and cartography.



# ONLINE GEOSPATIAL CERTIFICATE PROGRAM

**One year, five courses, 100% online • Outstanding faculty**  
**Time commitment: 18 hours/week • \$299/unit**

## GIS, Remote Sensing & Cartography

The Online Geospatial Certificate Program at Cal Poly Humboldt provides foundational concepts and methods in GIS, Remote Sensing, and Cartography that are transferable and relevant across disciplines and industries.

## Advance your career

Whether you're considering a career change or looking to advance or augment your current career, the Online Geospatial Certificate Program will give you the tools to stay current in an exciting and expanding field. Find out more today!

## 100% online courses are flexible and interactive

The accelerated program has a flexible course sequence and is devised to meet your career interests. Courses are 100% online — ideal for working people who want to advance in their current career, break into a new field, gain points towards a license, or advance their organizations. Courses are offered in fast-paced 8-week compressed terms, designed to be completed in 11-14 months.

**Geospatial Concepts** [GSP 101/L, 3 units]

**GIS (Geographic Information**

**Systems)** [GSP 270, 3 units]

**Intermediate GIS** [GSP 370, 3 units]

**Introduction to Remote Sensing** [GSP 216, 3 units]

**Cartography** [GSP 316, 4 units]

LEARN MORE AND APPLY:

**[humboldt.edu/gspcert](https://humboldt.edu/gspcert)**



## Mia Wapner, Graduate

Mia began the Geospatial Certificate Program with a couple of intro to cartography courses and some online ESRI training.

It was not until attending Humboldt's online geospatial program that she realized just how much there is to learn; it's so much more than creating maps, and it had a huge impact on Mia's life.

Because the program is fully online, Mia was able to work as a GIS technician while she was in the program, and was immediately able to apply her newfound skills to her day-to-day work.

She is now teaching an Intro to Geospatial Concepts course, all thanks to the wealth of knowledge that she gained in the Humboldt online Geospatial Certificate Program.

"One thing that I really enjoyed about the program was how applicable all of the activities and discussions were," she says. "The instructors kept

the content relative to current events, and they were a lot of fun to complete, which is challenging for an online program. The material kept me engaged and excited for each upcoming course.

"Another thing that stood out to me was how the assignments required acquiring data from free online resources. These are the types of skills that are so helpful in becoming a GIS professional."



## Sharla Stockton, Graduate

Sharla was working as a water resource specialist for a Northern California county and was ready for a promotion, but she did not have the required college accredited GIS certificate.

This led her to take the Cal Poly Humboldt Online Geospatial Certificate Program, and she is now a GIS analyst for her local government.

Sharla graduated with a BS in geology five years prior to beginning this program, and was intimidated not only by going back to school but also by the online aspect.

The program changed Sharla's perception of the online learning experience, as she found Humboldt's program to be well-established and orchestrated, with motivating professors and staff support.

The program enhanced her technical arsenal and has given her fundamentals to propel her further, both personally and professionally. She says, "I found that many do not have a conventional path to GIS,

which makes for an interesting class culture. There were many moments of mutual excitement, idea sharing, and the realization that the application of GIS transcends multidisciplinary fields.

"The success that we have as students and professionals is a direct result of the encouragement, professionalism and collaboration the Humboldt program staff exhibits. The Online Geospatial Certificate Program is the place where people can have the growth they seek, to create more opportunities at an affordable price."



*See more student and faculty spotlights on the Online Geospatial Certificate Program website: [humboldt.edu/gspcert](http://humboldt.edu/gspcert)*

# Equine Assisted Services & Therapies Program

*The Equine Assisted Services & Therapies program is a series of experiential courses that combine online and hands-on learning in a therapeutic equine setting. The goal is to teach students in education and health related fields how to add an equine component to their work. Equine welfare, professionalism and safety are emphasized throughout the program.*

## ***Designing Equine Therapy Programs for Individuals with Autism***

**With Dr. Terri Jennings, Psychologist**

This course focuses on designing mounted and unmounted equine assisted activities for individuals with autism of varying ages and abilities. The instructor will demonstrate a wide array of techniques and teach how, when, and, why we use them with individuals with autism.

Developing treatment goals, designing interventions and measuring progress will be linked to hands-on activities during field trips to the ranch.

We will also discuss what to look for when choosing potential equine partners for working with individuals on the spectrum.

Also included in this course are in-person experiential learning opportunities in equine communication, safety, and handling. Experiential learning can be completed at any PATH certified equine facility.

**Wed., June 5-Aug. 6** (no class July 5) • **5-7 p.m.** • Online/In-person • \$325 • Class #: 31165

Optional 1 unit credit, PSYC x480, additional fee: \$50, #31166

Register for this class: [extended.humboldt.edu/equine/autism](https://extended.humboldt.edu/equine/autism)

LEARN MORE: [\*\*extended.humboldt.edu/equine\*\*](https://extended.humboldt.edu/equine)







## STUDENT SPOTLIGHTS

### Steve Engle

Steve Engle is a retired acute hospital administrator. After he saw the Introduction to Equine Assisted Services & Therapies class in the Cal Poly Humboldt Extended Education bulletin, he wanted to see this different side of horsemanship.

His years of therapeutic experience included assisting in the implementation of dog therapy in the acute hospital setting. Because he had horses, he was interested in how a horse could be included in the therapeutic environment.

Observing and participating in the therapeutic environment opened his eyes to the behavioral health possibilities for equine therapy. "It is not just limited to physical therapy," he says.

"When thinking about this course, enter with an open mind. Your experience's with horses is valuable, but can be expanded into another potential therapeutic environment with clients or family members.



"Even if you don't use the horse in your therapeutic practice, many of the activities taught in the class can be incorporated in the outpatient setting. Listen and learn how horses can be another modality towards person-to-person communication."

### Melissa Reed

Melissa Reed is the community outreach and resources coordinator for Humboldt Domestic Violence Services, and she is a current volunteer at Dr. Terri Jennings' private practice, Healing Strides.

After receiving an Extended Education bulletin in the mail, her interest was piqued by the description for the Intro to Equine Therapy course. Melissa has always been interested in animal-assisted therapy, and she is especially fascinated by horses (but never had access to them), so she decided to take the plunge!

One of the biggest takeaways that she got from the program was that you don't need to start out as an expert. Many of the other students in the class already had experience with horses, which was intimidating at first. But Dr. Terri was so helpful and enthusiastic in answering any questions that came up for Melissa.

She says, "Honestly, taking the course reminded me that I am capable of trying new things! I sometimes

struggle to get out of my comfort zone due to the fear that I might not know what I'm doing, or I might not be "good" at whatever it is I'm exploring. To others who are considering the program: Just do it! You never know who you'll meet or what you'll learn. Plus, you get to go out and be with horses. What's not to love?"



Melissa finds her time at Healing Strides as "a great opportunity to connect with the part of me that loves to learn and enjoys a challenge — truly embodying the spirit of extended education, haha!"

*See more student and faculty spotlights on the program website: [extended.humboldt.edu/equine](https://extended.humboldt.edu/equine)*

# Certificate in Stem Cell Biology & Regenerative Medicine

In this certificate program, biomedical scientists dedicated to advancing cell-based therapies will receive training in research methods, laboratory techniques, good manufacturing practices, and biomedical ethics.

They also participate in a 12-month internship at one of these outstanding collaborating host institutions: Cedars-Sinai Board of Governors Regenerative Medicine Institute, The Gladstone Institute, The Institute for Stem Cell Biology at UC Santa Cruz, the Stanford University Institute for Stem Cell Biology and Regenerative Medicine, Takeda California, and the UC Davis Stem Cell Program.



Since 2008, The California Institute for Regenerative Medicine (CIRM) has funded this program, and offers ten paid internship positions a year through its CIRM Bridges initiative. Over 100 Cal Poly Humboldt CIRM Bridges alumni are working in the field as clinicians, researchers, and/or laboratory technicians.

**For more information and how to apply, contact Dr. Amy Sprowles: [aes54@humboldt.edu](mailto:aes54@humboldt.edu)**

**LEARN MORE: [cirm.humboldt.edu](http://cirm.humboldt.edu)**

## new designs for fundraising ONLINE CERTIFICATE

- **Four affordable 100% online courses**
- **Earn 32 CFRE units, certificate & credit**
- **Time commitment: 4-5 hours/week**
- **\$250/course or \$850 for the series**
- **Series offered each fall**

*Small & mid-size nonprofits: transform fundraising efforts*

### ***Foundations for Fundraising***

TBA: August-September

### ***Tools for Annual Giving***

TBA: September-October

### ***Tools for Big Gifts***

October-November

### ***Tools for Board Excellence***

TBA: November-December



**LEARN MORE: [humboldt.edu/fundraisingcertificate](http://humboldt.edu/fundraisingcertificate)**



# Social Work Online MSW

*Earn your master's degree in social work online and make a difference.*

Designed to decolonize mainstream social work practice, the MSW program at Cal Poly Humboldt is rigorous, fully accredited and maintains an emphasis on working with Indigenous and rural communities.



- **Cohort model**
- **Time commitment: 25+ hours/week**
- **Prerequisites: Native American Studies course and Statistics**
- **Visit [humboldt.edu/socialwork](https://humboldt.edu/socialwork) for complete admission requirements**
- **\$510/unit**

- **Apply to Cal Poly Humboldt** via Cal State Apply by admissions deadline.
- **Apply Aug. 1-Sept. 30 to the 3½-year part-time program** to start classes in January.
- **Apply Oct. 1-Feb. 1 to the 2-year Advanced Standing part-time program** to start classes in June.
- **Visit campus for 3 days each January** for orientation, community building, and skill development.
- **Live web sessions every Thursday night** and weekly modules that you complete on your own schedule.

LEARN MORE: [\*\*socialwork.humboldt.edu\*\*](https://socialwork.humboldt.edu)

## *Decolonizing Social Work with Indigenous Communities*

**With Michelle Rainer**, Lecturer, Cal Poly Humboldt Department of Social Work

A general introduction to the history of native peoples of America and the unique and sovereign relationship between Tribal Nations and local, state and federal governments.

*Meets the online MSW prerequisite for a Native American/Indigenous Studies course.*

**Fall 2023** • ONLINE • SW 420, 1.5 units • \$330 • Class #: TBA

**MSW  
prerequisite  
course offered  
in Fall 2023**

## Pupil Personnel Services Credential in Social Work (PPSC-SSW)

*Earn a credential to qualify for practicing social work in schools.*

- **Post-MSW credential program**
- **100% Online**
- **Apply between Jan. 1-March 31**
- **\$510/unit**
- **Courses offered each summer**

The PPSC-SSW program builds upon the MSW curriculum by providing specialized instruction to develop the knowledge, skills, and values required to effectively provide social work services within public school systems. Social workers who successfully complete the program will be eligible to apply to the California Commission on Teacher Credentialing (CCTC) for the Pupil Personnel Services Credential in School Social Work.

LEARN MORE: [\*\*humboldt.edu/ppsc-ssw\*\*](https://humboldt.edu/ppsc-ssw)

# Industry Training for Cannabis Professionals

*This new certificate program provides knowledge and resources relevant to those working in the cannabis industry. The certificate is awarded on completion of the three courses.*

## Security Regulations for Cannabis Professionals

**With Michael Bard**

This course provides an overview of security regulations in the cannabis industry in California. Students will learn about how security differs in the different sectors of the cannabis industry along with how to prevent external and internal theft. Along with the importance of inventory and auditing and how physical security affects cannabis businesses, the use of technology will be explored.

**Mon. & Wed., June 5-28 • 6-7:30 p.m.**

Online via Zoom

\$345 • Class #: 31162\*

**Michael Bard** is a leading industry expert in the field of loss prevention, physical security and law enforcement.

With over 30 years of experience conducting criminal and workplace policy investigations and 1000+ integrity interviews with dishonest employees, Mike has created and implemented security policies and inventory strategies for several multi-billion-dollar companies.



## Introduction to Licensing for Cannabis Professionals

**With James Clardy**

This is an introductory course that provides an overview of permit compliance in the cannabis industry and other ancillaries. Students will learn about the fundamentals of mandatory compliance rules and regulations in the cannabis industry for both state and local municipalities including nursery, cultivation, manufacturing, laboratory, distribution/transportation, and dispensary.

**Tues. & Thurs., June 6-29 • 6-7:30 p.m.**

Online via Zoom

\$345 • Class #: 31161\*

**James Clardy** is an expert in cannabis permits and licensing in business processes, nursery, distribution, laboratory, manufacturing, and dispensary. As a Master Cultivator, he has 20 years of experience in cultivation and nursery experience in the cannabis industry. In addition, James is a seed specialist who helps companies leverage their seed to the sales market as well as any remediation in seed cultivation.





# ing Certificate Professionals

*Students will also receive the Cal/OSHA 30-hour general industry-recognized course completion card and certificate for General Industry, related to the aspects of the cannabis industry.*

## Cal/OSHA Industry Training for Cannabis Professionals

### With Matt Hayashi

The California Department of Industrial Relations requires all employers in the cannabis industry to take steps to protect their employees from health and safety hazards associated with their work. This includes all facets of the cannabis industry – including cultivation, distribution, lab testing, manufacturing, and retail.

Students who successfully complete this Cal/OSHA 30-hour general industry training will receive an industry-recognized Cal/OSHA 30-hour course completion card and certificate for general industry, related to these aspects of the cannabis industry.

*Full attendance is mandatory for all class sessions. Failure to attend every session will result in not earning the Cal/OSHA card and certificate.*

**Mon.-Fri., July 10-28 • 6:30-8:30 p.m.**

Online via Zoom

\$497 • Class #: 31160\*

**Matt Hayashi** has over 14 years of experience in the pharmaceutical industry, and a myriad of accomplishments, including U.S. and international business development, contract analysis, and investor relations.



Matt later founded Cannabis Clearwater LLC, a full service compliance company assisting the cannabis industry with permits, licensing, and business growth. Matt believes proper safety training has been recognized to improve workplace morale, reduce turnover, and increase productivity.

THIS COURSE MEETS THE TRAINING REQUIREMENTS OF



\* Register for all three classes for \$1,000 (and save \$187!): Class # 31163

*The Industry Training Certificate for Cannabis Professionals is awarded to those who complete all three classes.*

REGISTER: **[extended.humboldt.edu/cannabis](https://extended.humboldt.edu/cannabis)**

# WINE Immersion

With Elizabeth Hans-McCrone,  
Wil Franklin, & Pam Long

***Take your wine education to the next level with a dynamic one-day course held at Fieldbrook Winery.***

This is a deep dive into what you need to know about wine and the wine industry, designed for both the novice wine appreciator and the aspiring professional alike. Learn...

- how wine is made
- how a vineyard thrives
- how wine makes it to market
- how to articulate flavors and aromas in wine

This course is presented by three local wine educators with many combined years of experience working in the wine arena.

Local winemaker and winegrower, Wil Franklin, who earned a B.S. and M.S. at Humboldt, kicks off the day with a lecture about how wine is produced starting with where it all begins — in the vineyard. Part two of Wil's presentation drills into the processes of making wine.

The next segment of the day is devoted to understanding the business side of wine. Elizabeth Hans McCrone, wine industry journalist and former public relations Cal Poly Humboldt lecturer, takes us into the complicated but fascinating world of the business of wine with a look at compliance, wholesale, direct-to-consumer, retail, and marketing.



The day will conclude with a comprehensive tasting flight with your guide, Pam Long. Pam's wine industry background includes national sales and marketing, tasting room management, and wine judging. Pam's lecture will focus on palate development.

Be prepared to swirl, sniff, sip, and spit! You'll also walk away knowing how to systematically analyze wine and compose tasting notes based on what you see, smell and taste.

**Saturday, July 22 • 10 a.m. -5 p.m.**

(Please check in 9:15-9:45 a.m.)

Fieldbrook Winery, Fieldbrook, California  
\$185 (includes lunch, tastings, and snacks)

Class #: 31164

Enrollment limited to 24 participants! Register now!  
**[extended.humboldt.edu/wineimmersion](https://extended.humboldt.edu/wineimmersion)**







### Elizabeth Hans McCrone

Elizabeth comes from a background of media, public relations, and teaching, but her most recent endeavor has been wine education.

She developed a passion for wine while obtaining a certificate in wine studies and working for Francis Ford Coppola Winery in Sonoma County. Over the next eight years, Elizabeth worked as a tasting room associate, a trade tour host, wine club ambassador, and wine educator.

She also began writing independently for the Wine Industry Network, a prominent online wine trade publication, which she continues to do today.

Elizabeth worked with colleagues Pam Long and Wil Franklin to create a wine education series through the College of Extended Education & Global Engagement at Cal Poly Humboldt in 2015. Elizabeth began teaching the wine marketing classes in the Vine to Table Certificate program in 2017.

Like much of academia, the wine courses were forced to change in 2020 due to the pandemic. So Elizabeth, Pam, and Wil developed the Sip in Place (SIP) series. Held on Zoom, the series was so successful that it continues to this day, even though sheltering in place is no longer necessary.

Elizabeth's favorite part of the SIP classes are the students, who come from all walks of life. Some students are looking to delve into a career in wine; others just want to increase their overall wine knowledge and appreciation.



PHOTO BY PAM LONG

“Most of the students interested in certification have a professional interest in wine,” she says. “Some have used the certificate to assist them in developing their own businesses as winery owners, tasting room associates, vineyard managers, retail outlet owners, and restaurant workers.

“It’s been our intention from the beginning to offer participants a well-rounded introduction to the fascinating world of wine. So far, that seems to be working, along with the added benefit of strengthening our local wine connections and community.”



SCENES AT FIELDBROOK WINERY • PHOTOS BY PAM LONG



# The Studio

## A distinctive visual arts program for youth

For over 30 years,  
The Studio School has  
provided opportunities  
for youth to create art  
with genuine artist's  
materials in an authentic  
studio environment.

Presented by the Cal Poly  
Humboldt Dept. of Art and  
the College of Extended  
Education & Global  
Engagement, The Studio  
School is designed by art  
education faculty and taught  
by local art educators.

Before/After Studio School  
programs are available for  
most classes. Learn more at  
[humboldt.edu/studioschool](http://humboldt.edu/studioschool)

### Classes for ages 5-13

#### ***The Secret Garden (Multimedia)***

Students will dive into their imagination to create a magical garden filled with enchanting creations! We will focus on creating art that we can admire from both inside and out to connect to nature. We will create everything from cyanotype prints to mosaics – a wonderful way to start the summer!

**Mon.-Fri., June 26-30 • 9 a.m.-3 p.m.**

On campus: Art A 23 & 24

\$260 • Class #: 31017

Before/After Studio School Program: \$135, #31018

#### ***Ceramics: Learning the Basics!***

The world of ceramics is a vast and beautiful one. We will explore the different variations of clay and all that it can create. Students will learn the different ways to throw and create ceramic vessels along with different methods of sculpting. They will experiment with clay and truly get their hands dirty!

**Mon.-Fri., July 10-14 • 9 a.m.-3 p.m.**

On campus: Art A 23 & 24

\$260 • Class #: 31168

Before/After Studio School Program: \$135, #31169







# School

## Classes for ages 5-13

### ***Ceramics: Sculpture & Figure***

While we often think of ceramics being the common bowl or mug that we see everyday, this class will focus on the abstract ideas of ceramics. Students will create their own abstract sculptures and forms. In this class for any emerging artist, we will let our imaginations wander and create truly incredible sculptures.

**Mon.-Fri., July 17-21 • 9 a.m.-3 p.m.**

On campus: Art A 23 & 24

\$260 • Class #: 31170

Before/After Studio School Program: \$135, #31171

### ***Into Space (Multimedia)***

Ready to blast off and experience the universe through art? In this course we will look up into space to find our inspiration and explore many forms of art. In our time together, we will go from character creations of our own aliens to forming our own paper maché planets.

**Mon.-Fri., Aug. 7-11 • 9 a.m.-3 p.m.**

On campus: Art A 23 & 24

\$260 • Class #: 31172

Before/After Studio School Program: \$135, #31173

See programs for ages 14-17 on the next page. ►



The Studio School classes are taught by **Baili Farris & Erin Scofield**, art educators. Learn more about them and The Studio School on the website.



REGISTER SOON! SPACE IS LIMITED!

**[humboldt.edu/studioschool](http://humboldt.edu/studioschool)**



# The Studio School

**A distinctive visual arts program for youth**

**Classes for Ages 14-17**

## ***Ceramics: The Wheel***

Students will focus on the basic techniques on how to throw clay on a wheel. This class is for both beginning and advanced students; spaces will be created for everyone to be welcomed and fully inspired by one another.

**Mon.-Thurs., July 10-13 • 5:30-8 p.m.**

On campus: CERM 101

\$185 • Class #: 31155

## ***Ceramics: Sculpture***

Students will focus on the basic techniques to create sculptures from the smallest form to freestanding figures. This class is for both beginning and advanced students; spaces will be created for everyone to be welcomed and fully inspired by one another.

**Mon.-Thurs., July 17-20 • 5:30-8 p.m.**

On campus: CERM 101

\$185 • Class #: 31156

**REGISTER SOON! SPACE IS LIMITED!**

**[humboldt.edu/studioschool](http://humboldt.edu/studioschool)**







# STILL LIFE PAINTING

## ***Still Life Painting: Oil*** (Ages 14+)

**with Erica Brooks**

This course is an introduction to still life painting from direct observation. After a series of smaller quick studies, students will tackle larger and more ambitious painting.

**Mon. & Wed., July 24-Aug. 9 • 5-7:50 p.m.**

In-person: ART B 205

\$250 • Class #: 31212

## ***Still Life Painting: Acrylics*** (Ages 14+)

**with Erica Brooks**

This course is an introduction to still life painting from direct observation. A variety of compositions and subject matter will also be explored before a larger more complicated painting is tackled.

**Tues. & Thurs., July 25-Aug. 10 • 5-7:50 p.m.**

In-person: ART B 205

\$250 • Class #: 31213



**Erica Brooks** is a traditionally trained painter with a passion for implementing advanced educational methodologies to drive equity and excellence when teaching contemporary art-related courses to students. Highly experienced with materials and tools appropriate to areas of painting, drawing, and illustration.







COURTESY OF ANNAKATRIN BURNHAM

## Ceramics Figure Sculpture (ages 18+)

**With Annakatrin Burnham**

This course is an introduction to hand-building the figure in clay. We will study the human body and possibilities for its representation in clay.

An orientation in forming skills associated with the ceramic medium and the many approaches to sculpting the human figure will be presented.

The class will include modeling from life, power-point presentations, video presentations, demonstrations, and a critique. The course includes three focal points, each addressing a different technique: modeling the figure from life, engaging patterns and slabs, and the use of armatures.

**Tues. & Thurs., May 30-June 15 • 5-7:50 p.m.**

On campus: CERM 101

\$285 • Class #: 31210

## Landscape Painting (ages 18+)

**With Erica Brooks**

Students will paint landscapes on location at various Humboldt County locations: Trinidad State Beach, Blue Lake Hatchery, Moonstone Beach, Arcata Marsh, and Humboldt Bay National Wildlife Refuge.

See the previous page for Erica Brooks' biography and other painting classes she's teaching.

**Sat., July 8-Aug. 5 • 9 a.m.-12 p.m.**

Off Campus: Various locations

\$195 • Class #: 31211

**Annakatrin Burnham**

is a ceramics sculpture lecturer for beginning, intermediate, and advanced courses. She instructs sculpture techniques, using a wide range of clay, firing temperatures, and surface treatment.



COURTESY OF ERICA BROOKS



# Beginning CODING

## **Coding for Beginners: Ecology Focus** (ages 18+)

**With Dr. Catalina Cuellar Gempeler**

In this beginning coding workshop, students will have the opportunity to learn the basic tools to solve biological problems, including data generation, data management, and visualization. This is a certified Software Carpentry workshop.

**Sat. & Sun., July 8-9 • 9 a.m.-5 p.m.**

In-person: SCI A 364

\$245 • Class #: 31214



## **Coding for Teens** (ages 13-17)

**With Dr. Catalina Cuellar Gempeler**

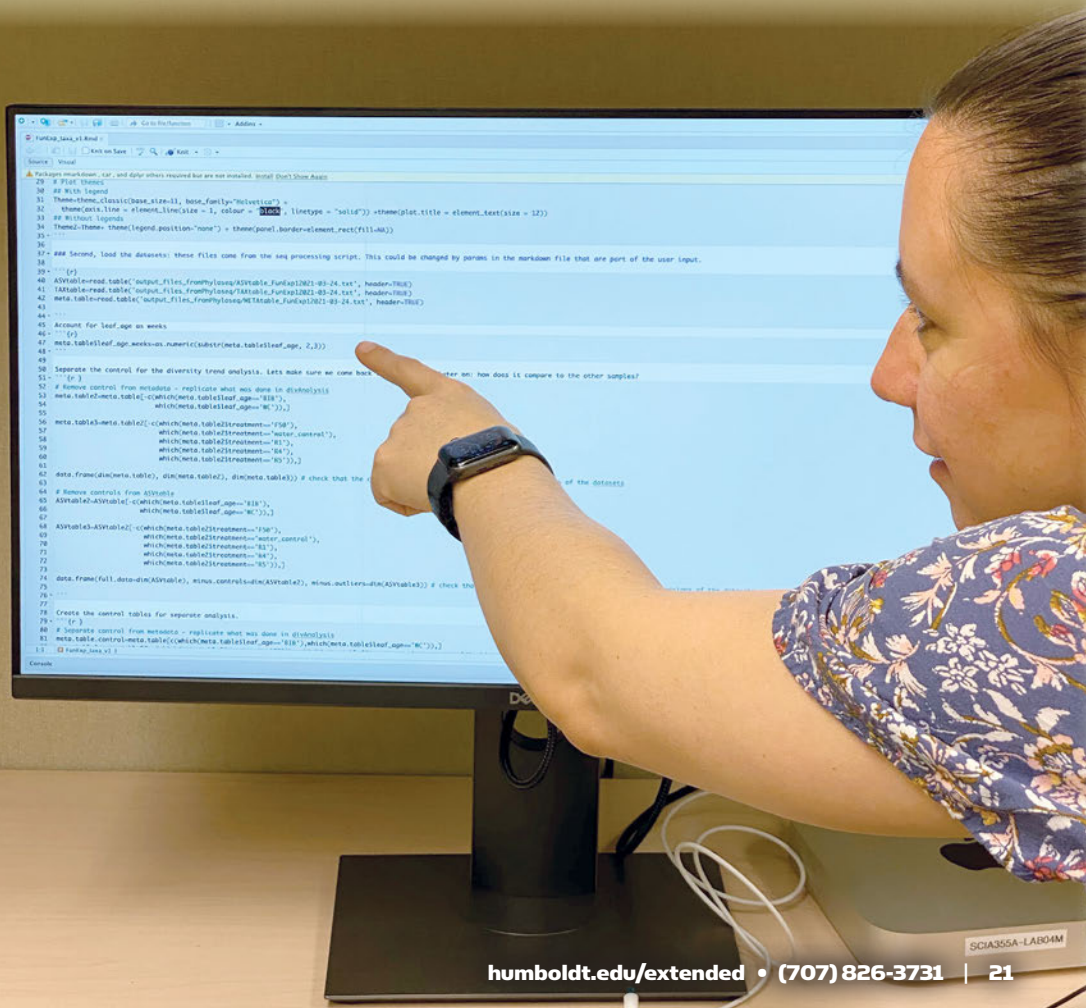
In this introduction to coding summer workshop, students will have the opportunity to learn the basic concepts and skills associated with computer languages. Students will have the opportunity to engage in hands-on projects to think creatively, problem solve and work collaboratively.

**Mon.-Thurs., July 17-20 • 1-4 p.m.**

In-person: SCI A 364

\$245 • Class #: 31215

**Dr. Catalina Cuellar Gempeler** is a Cal Poly Humboldt assistant professor of biological sciences, specializing in microbial community ecology. Course teachings include Microbial Ecology, General Microbiology, Bioinformatics, Marine Microbiology, and SCI 100. She is a certified instructor through Software Carpentry ([softwarecarpentry.org](https://www.softwarecarpentry.org)).





## RRS 475: ***Advanced Study of Rangeland Plants***

**With Todd Golder, Lecturer, Cal Poly Humboldt**

This class covers the identification and importance of range plants based on specialized morphological characteristics. Students will learn to identify 200 species of plants that occur across North America. Species include grasses, grasslike plants, forbs, shrubs, and trees that are noted for their value as forage species, invasiveness, or their ubiquity throughout many ecosystems.

**Tues., June 5-July 14** (no class July 4) • **5-8 p.m.**

Online: Zoom

\$220 • RRS 475, 1 unit, Class #: 31167

**Todd Golder** is a lecturer in the Cal Poly Humboldt Dept. of Forestry, Fire & Rangeland Management. He also leads the Humboldt Plant ID Team. Todd has currently works for the Natural Resource Conservation Service (NRCS) as a range specialist and recently promoted to the district conservationist for Humboldt and Del Norte counties.



# Open University:

## ***Cal Poly Humboldt classes open to everyone***

- **Access online education**
- **Develop professional & personal skills**
- **Explore academic interests**
- **Fulfill prerequisites for a future degree**

Open University provides an opportunity for those who are not currently admitted to Cal Poly Humboldt to enroll in university courses. Open University allows enrollment in Cal Poly Humboldt credit-bearing classes, provided that there is space available and prerequisites are fulfilled.

*Fees are \$232/unit. Summer Open University registration begins May 22, 2023.*

LEARN MORE: **[humboldt.edu/extended/open](https://humboldt.edu/extended/open)**



# Continuing Education for Teachers

*Take a continuing education course with one of our select online teacher professional development providers.*

## Professional Learning Board

Professional Learning Board delivers research-based, relevant, effective, respectful, cost-effective and timely professional development created by teachers, for teachers. Learning takes place asynchronously, at your convenience, over a 4-week period.

LEARN MORE:

**k12teacherstaffdevelopment.com**

\$140/course • \$50/unit of academic credit

## CE Credits Online™

Self-paced continuing education and professional development for teachers and administrators.

LEARN MORE: **cecreditsonline.org**

Course fees vary • \$50/unit of academic credit

## Graduate CreditCourses.com

Affordable, relevant and self-paced online post-baccalaureate academic credit courses for teachers.

LEARN MORE: **graduatecreditcourses.com**

\$85/course • \$50/unit of academic credit

# The CSLP® Program: A Professional Training Program for Financial Advisors

**The Certified Student Loan Professional (CSLP®) Program** prepares financial advisors for advising clients with student loans. The CSLP® designation is intended for financial professionals providing student loan repayment consulting services.

The comprehensive CSLP program enables advisors to take a broader view of the client's personal financial situation, their student loans, and future goals to create an optimal repayment strategy. This approach can facilitate a longer-term relationship between the client and advisor.



*The CSLP designation is administered and issued by the CSLA Board of Standards and distributed in partnership with Cal Poly Humboldt.*



LEARN MORE: **extended.humboldt.edu/cslp**

# INTERNATIONAL PROGRAMS

## Study Abroad



The College of Extended Education & Global Engagement encourages all students to consider studying abroad. Yes, you can still make progress towards degree completion. And many programs are financial aid eligible.

We offer a variety of programs and locations designed to serve your unique academic needs — semester-long, year-long, summer, and faculty-led.

Past faculty-led programs have included:

- **Belize** Archaeology Field School
- **Costa Rica** Field Course in International Environmental Issues & Globalization
- Medieval Bioarchaeology Field Program in Bezlawki, **Poland**
- Spanish Language & Culture, Leon, **Spain**
- French Language & Culture, Nantes, **France**
- Spanish Language & Culture, Oaxaca, **Mexico**

**Learn more and explore Cal Poly Humboldt Study Abroad options:**

## [humboldt.edu/goabroad](https://humboldt.edu/goabroad)





## *Coming up this summer:*

- **The OLLI membership year begins July 1!**  
It's time to join or renew your membership. Help us get to 1,000 members!
- **Open House: June 24** 1-3 p.m., Sequoia Conference Center, Eureka.
- **OLLI classes:** In-person and online beginning July 17.
- **Special Interest Groups:**  
OLLI members only. Five different groups meet July through June.
- **Free Brown Bag Presentations**  
Mondays at noon, starting July 17. Online and free to everyone.
- **Back to Camp: Aug. 21-25:** See the next pages for information.
- **Let's Connect:** Free online Friday conversations, open to everyone.

**[humboldt.edu/olli](https://humboldt.edu/olli)**

## Join or renew It's time. We're here.

Connect your passion for lifelong learning with others,  
by joining this community of people aged 50 and better.

OLLI at Humboldt is where you can enjoy new  
experiences, informative classes, fun-filled activities,  
and social gatherings – online and in-person.

Just the joy of learning for those 50 and better.

## Stay curious.

**JOIN OLLI or RENEW:**

**[humboldt.edu/olli/join](https://humboldt.edu/olli/join)**



**OLLI • SECOND ANNUAL**

# ***Back to Camp:*** *Lifelong Learning in the Redwoods*

**August 21-25:** Explore, learn, and adventure!

***OLLI at Cal Poly Humboldt will again offer a unique outdoor education experience on the pristine North Coast of California.***

Camper stay at Wolf Creek Education Center in a beautiful park setting adjacent to Redwood National Park.

Outdoor classes, catered lunches and dinners, songs around the campfire, and a variety of fun activities make this a

camp to remember. The center has hot water showers, restrooms with flush toilets and a commercial kitchen. Sleeping accommodations are in group cabins or in personal tents.

Bring your sense of adventure and fun, and leave your electronic devices behind. There is limited or no WIFI at the Wolf Creek Education Center.

The camp, classes, and activities are open to OLLI members only.



**OLLI** Cal Poly  
**Humboldt.**





## *Campers can choose a personalized experience while they enjoy the great outdoors.*

OLLI members can go “back to camp” for the full week (“Happy Camper”) or choose a day to spend in the redwoods (“Day Tripper”).

Your personal camp advisor will guide you through the process and help you choose classes and activities that suit your interests and adventure level.

### ***Happy Camper***

Happy Campers get the full range of activities and camping experience, from early bird yoga to twilight tales and stargazing. Each camper will have a program created for their adventurous spirit. This all inclusive option includes all lunches, snacks, dinners, camping fees, educational programs, transportation and more.

**Registration will open soon.** Please check the website at [humboldt.edu/olli/camp](http://humboldt.edu/olli/camp) for updates or email [olli@humboldt.edu](mailto:olli@humboldt.edu) to get on the interest list.

**Happy Camper fee: \$480**

### ***Day Tripper***

Day Trippers choose which days they would like to experience the adventure and then return home (or to a nearby hotel). Program fee includes all lunches, snacks, educational programs, transportation and more.

**Day Tripper registration opens June 24** at the OLLI Open House. Note that Day Tripper registration is only available as space allows.

**Day Tripper fee, per day: \$110**

**Come back to camp with OLLI! Course details and registration coming soon:**

## **[humboldt.edu/olli/camp](http://humboldt.edu/olli/camp)**

Watch this website for updates. **Registration is limited to OLLI members only. OLLI at Humboldt members have first priority. Happy Campers get first choice of program classes through July 24.**

Unfortunately, no scholarships are available for this program.

Options for personal transportation may be made by arrangement.

# General Information

## ACADEMIC STANDING

Students whose cumulative grade-point average is 2.0 or above are considered in good academic standing.

## ADMISSION REQUIREMENTS

Students who intend to enroll in a degree program through the College of Extended Education & Global Engagement (CEEGE) must apply through the CSU admissions process. Some certificate programs also require an application. See registration procedures at [humboldt.edu/extended/register](http://humboldt.edu/extended/register).

## CANCELED CLASSES

For canceled classes, full refunds for non-credit and Extension courses will be issued automatically.

## CONTINUING EDUCATION UNITS (CEU)

The CEU is a nationally-recognized unit of measurement for non-degree educational experiences. Some courses offer CEUs for relicensing or professional development purposes. CEU credit cannot be applied toward degrees.

## CREDIT/NO CREDIT GRADING MODE

Students may opt to take some courses on a credit/no credit basis in place of a letter grade. To do so, students must complete the required form at CEEGE before half the course has elapsed.

## CREDIT FOR EXTENSION COURSES

The maximum extension credit which can be accepted by Cal Poly Humboldt toward a bachelor's degree requirement is 24 units, and not more than 8 units may apply to a master's degree.

## DISABILITY RESOURCE CENTER

Students with verified temporary or permanent disabilities may be eligible for a variety of academic support services. For more information, please call the Student Disability Resource Center at 707-826-4678 (voice) or 707-826-5392 (TDD) or visit [humboldt.edu/disability](http://humboldt.edu/disability).

## DROP & REFUND POLICY

If for any reason, you find it impossible to complete a course for which you are registered, you must inform CEEGE by submitting a drop form, and if applicable, petition of the student. Please allow two to four weeks to receive a refund. For refund purposes, the drop will be effective as of the date that it is received at Extended Education. See the full drop and refund policy at [humboldt.edu/extended/drop](http://humboldt.edu/extended/drop).

## HOLDS

Holds are placed on student accounts for any debts owed to the university, or for certain non-monetary reasons. These holds will prevent you from registering, receiving grades and transcripts, etc.

## ID NUMBERS

Cal Poly Humboldt will generate a unique nine-digit student identification number. The Humboldt ID should be used in every Cal Poly Humboldt correspondence, as a protection from identity theft.

## LATE REGISTRATION

Unless otherwise specified in program literature, a \$25 late fee will be applied if registration is not received and paid prior to the second class meeting for Extension, OLLI and Special Session courses.

## MATRICULATED STUDENTS

For the purposes of this bulletin, matriculation refers to those students who have been admitted to Cal Poly Humboldt and are eligible to register for the current semester. Graduate students needing to maintain continuous enrollment should contact the Office of Graduate Studies (707-826-3949) for guidance.

## NONDISCRIMINATION STATEMENT

The California State University system does not discriminate on the basis of race, color, national origin, sex, physical disability, or sexual orientation in the education programs or activities it conducts.

## PRIVACY RIGHTS OF STUDENTS

The full text of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), as amended, is on the Registrar's website ([registrar.humboldt.edu/privacy](http://registrar.humboldt.edu/privacy)). The campus is authorized under the Act to release directory information concerning students. Written requests specifying information not to be released should be sent to CEEGE.

## REFUND REQUESTS

Refund checks are mailed to the student's local mailing address. Refunds should be received in two to four weeks. Credit card refunds are in the form of a credit on account.

## RETROACTIVE CREDIT

Requests for retroactive credit due to extenuating circumstances will be processed for up to one calendar year after the course ends. Students will pay the registration fees and a \$25 late fee per course.

## SOCIAL SECURITY NUMBER

Students are required to provide the university with their social security number (individual taxpayer identification number) pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code.

## TAX CREDITS

Students enrolled in an eligible degree or certificate program, or who are taking courses to acquire or improve job skills, may qualify for a Hope Scholarship or Lifetime Learning Tax Credit. Consult IRS Publication 970 or a tax preparer for additional information.

## TRANSCRIPTS

See the Office of the Registrar website at [registrar.humboldt.edu/transcripts/official](http://registrar.humboldt.edu/transcripts/official).

## VERIFICATION OF ENROLLMENT

Students who need an official verification of current enrollment may request this verification in writing from CEEGE registrar.

## VETERANS

Students eligible for state or federal veterans' benefits should contact the Veterans Enrollment and Transition Services at 707-826-6271 or [humboldt.edu/veterans](http://humboldt.edu/veterans). Fee waivers generally do not apply to courses offered through CEEGE.

More information: [humboldt.edu/extended/faq](http://humboldt.edu/extended/faq)



OPEN UNIVERSITY

Registration for summer Open University begins MAY 22, and is on a space-available basis.

1. Select courses from the regular Cal Poly Humboldt Schedule of Classes.
2. E-mail instructor to obtain permission to take a course and request a permission number.
3. Submit the online form at [humboldt.edu/extended/open](https://humboldt.edu/extended/open). Enter the permission number on the form. Once you submit the form, you will be taken to a payment portal. You must make payment to complete the registration. (Note that you will not have access to an online course until you complete the registration process.)

For High School Concurrent Program registration: [humboldt.edu/highschool](https://humboldt.edu/highschool)  
For Over 60 Program registration: [humboldt.edu/over60](https://humboldt.edu/over60)

EXTENDED EDUCATION

Register online or call with a credit card (MC/VISA/Discover)  
**ONLINE:** [humboldt.edu/extended/register](https://humboldt.edu/extended/register)  
**PHONE:** (707) 826-3731  
Registrations and payments will be processed in the order received. You will receive an emailed confirmation after your registration is processed.  
**Note: Full payment of fees is required at the time of registration.**

### Summer Open University, Over 60 & High School Concurrent

**DEADLINES: Full 8-week term\***

**\* For 5-week session deadlines, see [humboldt.edu/extended/dates](https://humboldt.edu/extended/dates)**

ADD/DROP Deadline	June 2
Fee Deadline	June 5
Credit/No Credit Deadline	June 23
Last day to withdraw (pro-rated refund, less fees)	June 29
Withdraw (serious & compelling)	June 30

Fees (Subject to revision)	
OPEN UNIVERSITY & HIGH SCHOOL CONCURRENT PROGRAM: Per Unit	\$232
OVER 60 PROGRAM: Up to 6 units	\$62
GRADUATE CONTINUOUS ENROLLMENT: Per Unit	\$320
EXTENSION:	
Noncredit Classes	As listed
Contract Credit: Per Unit	\$50
Extension Credit: Per Unit	\$150
SPECIAL SESSION: Per Unit	\$220
MISCELLANEOUS:	
Drop Fee	\$10
Late Registration Fee	\$25
ID Card (new or replacement)	\$5
Check Returned by Bank	\$25
Transcript	See Office of the Registrar.

Extension & Special Session DEADLINES	
DROP and receive full refund	Prior to 1st class meeting
ADD without a late fee	Prior to 2nd class meeting
ADD with a \$25 late fee	Before 25% of course time has elapsed
DROP without a serious and compelling reason and receive partial refund	Before 25% of course time has elapsed
File to change grade option to AUDIT	Before 25% of course time has elapsed
File to take a course CREDIT/NO CREDIT	Before 50% of course time has elapsed
DROP with a serious and compelling reason (no refund)	Before 75% of course time has elapsed

NONPROFIT ORG.  
U.S. POSTAGE  
PAID  
SALEM, OR  
PERMIT NO. 178

# Cal Poly **Humboldt.**

**College of Extended Education  
& Global Engagement**

**1 Harpst St.**

**Arcata, CA 95521-8299**

CEECE is self-supporting. This bulletin is  
not printed or mailed at state expense.

If you want to be removed from the mailing list,  
go to [humboldt.edu/extended/nomail](http://humboldt.edu/extended/nomail)



***Learning for everyone.***